REQUEST FOR OREGON CORRECTIONS ENTERPRISES RECORDS

Provide all information available.
If there are fees associated with your request, you will receive a letter or email with information on how to submit payment.

Please select the option that best describes which requester type you represent:

☐ Private Citizen or Business ☐ Attorney ☐ Insurance ☐ Government Agency ☐ Law Enforcement ☐ Media ☐ Other

Requester Information: ***(please enter your contact information)***

Name of Requester/Firm/Company:	Telephone Number:
Mailing Address:	Contact Person:
City:	State/Zip:
Contact Person e-mail address: ***(optional)***	
Reason for Request: ***(required)***	Date Needed by:

Requested Records: ***(please describe in detail the records you are requesting)***

Comments:

Mail or email completed form to:
Oregon Corrections Enterprises
Attn: Public Information Officer
PO Box 12849
Salem, OR 97309
Email: PIO@oce.oregon.gov or SUBMIT HERE

Please allow up to 5 days for an intial response. All reports requested are subject to release per state and federal public record statutes. Records may contain exempt and non-exempt materials and are subject to redaction.

Questions? **Call (503) 428-5551** or email PIO@oce.oregon.gov